

# Summons to Give Evidence



Tribunal case number

Between:   
Applicant

and   
Respondent/Other Party

To: Name

Address

**YOU ARE REQUIRED** to appear before the Administrative Review Tribunal to give evidence at:

Time:  Date:

Place:

and on each subsequent day of the hearing of this proceeding until you are excused or released.

**Note:** A person summoned to appear before the Tribunal to give evidence is entitled to be paid fees, and allowances for expenses, in accordance with the *Administrative Review Tribunal Rules 2024*.

Member/Registrar:

Date issued:

*(Tribunal use only)*

This summons has been issued by the Tribunal [at the request of the Applicant / Respondent / Other Party]  
*(delete whichever is not relevant)*

If you require further information, please contact:

Firm/Agency:

Contact person:  Telephone:

Email: