

Application for Review Form

ART first review of a child support decision

Do you disagree with a decision of the Child Support Registrar?

The Administrative Review Tribunal provides quick, fair and independent review of certain decisions about child support.

Contact details

Telephone: 1800 228 333
International applicants: + 61 2 9276 5101
Website: www.art.gov.au
Teletypewriter service (TTY): 133 677

Information in other languages

For information in another language, call 131 450 from anywhere in Australia and +61 3 9203 4038 from outside of Australia. The Translating and Interpreting Service can call us on your behalf.

The ART is independent

The Child Support Registrar is part of Services Australia. The ART is **not** part of Services Australia. Most child support decisions can be reviewed by the ART.

The ART can review a decision of the Child Support Registrar **made on an objection**. The ART can affirm, vary or set aside the decision under review. The ART can also review a decision of the Child Support Registrar to refuse an extension of time in which to lodge an objection.

There is no fee for applying to the ART for a first review of a child support decision.

Making an application

To make an application for review:

- Apply online at www.art.gov.au; or
- Call the ART on 1800 228 333; or
- Fill in this form and:
 - Post it to the ART (GPO Box 9955 in your capital city);
 - Take it to your nearest ART office;
 - or Fax it to your nearest ART office;

Important: If you need to apply for an extension of time in which to seek review, you must make an application in writing (see page 2 of this form)

The ART hearing

The hearing is held in private. To protect the privacy of the parties, other persons are NOT usually permitted to be present in the hearing. Children are not permitted to give evidence or attend the hearing.

Read the Child Support Practice Direction (which can be accessed on the ART's website at www.art.gov.au) **so that you know what else you must do as well as filling out this form.**

Do you need help filling in this form?

Ask a friend, a community worker or call the ART on 1800 228 333.

What is the child support decision that you would like the ART to review? *(Please tick)

A decision of the Child Support Registrar made on an objection to a decision.

Date of decision on the objection

Date decision received

Important: If the decision you want the ART to review has not been the subject of an objection to the Child Support Registrar, then the ART cannot review the decision. Please contact Services Australia.

OR

A decision of the Child Support Registrar to refuse an application for an extension of time to lodge an objection.

Date of decision

Date decision received

If possible, please attach a copy of the decision.

If you live in Australia and it has been more than 28 days since you were given notice of the child support decision (other than a decision on an objection to a care percentage decision), you are out of time to lodge this application. To apply for an extension of time, please tick the box below and complete the rest of this form.

If you live overseas and it has been more than 90 days since you were given notice of the child support decision (other than a decision on an objection to a care percentage decision), you are out of time to lodge this application. To apply for an extension of time, please tick the box below and complete the rest of this form.

Yes → I wish to apply for an extension of time to apply for an ART review of a decision of the Child Support Registrar.

If you are applying for an extension of time, you must state your reasons in writing for failing to apply for review by the ART within 28 days of receipt of notice of the decision on the objection or the decision to refuse time in which to lodge an objection (or within 90 days if you live overseas).

Important: Attach additional pages to explain your reasons for delay and any documents that you want taken into account because the decision on your application for an extension may be made without further contact with you.

Your details

Title: Mr: Ms: Mrs: Miss: Other:

Last name:

First name:

Date of birth:

Residential Address:

Postcode:

Postal Address:

(if different)

Postcode:

Telephone: (B/H) Mobile:

Would you like the ART to correspond with you by email? Yes No

Email:

Your Child Support reference number, if known:

Your application

Are you the: Payer Payee Other

If 'other', please state:

If 'other', you must attach evidence of your authority to make this application.

What decision would you like reviewed? If possible, attach a copy of the decision.

Why do you think this decision is incorrect?

Important: Please ensure that you fully explain your reasons for requesting a review of the decision. We cannot start your review if you do not answer this question.

You must answer these questions

Have you obtained a family violence order against the other parent? Yes No

If 'yes', you must attach a copy of the family violence order or send a copy to the ART within 14 days.

How do you prefer to have your review heard?

Come to the ART Telephone Video using Microsoft Teams

Do you need an interpreter to assist you during the hearing? Yes No

If 'yes', what language or dialect do you speak or sign?

The Tribunal will make appropriate adjustments to enable you to effectively participate in the review process. Do you require any accommodations to be made to participate in Tribunal proceedings? (For example wheelchair access or access to a hearing loop)

Yes No

If yes, please provide details of the assistance you require:

Are you of Aboriginal or Torres Strait Islander origin? Yes No Prefer not to say

Optional questions

Answering these questions will help us match our services to the needs of applicants.

Were you born overseas? Yes No

Which country?

What languages do you speak at home?

Please sign here

Signature:

Date:

If you want someone to represent you at the ART, you must also answer these questions

Name of person:

Relationship to you (e.g. lawyer, community advocate, spouse or relative):

Postal address: (if person is not your spouse):

Their telephone number:

Type of submissions

Oral Written Oral and written

Please sign here to authorise the ART to disclose relevant personal information to your nominated representative.

Signature:

Date:

Privacy and your personal information

We collect personal information about you from you and others to process your application and carry out the review.

- In making this application, you consent to the collection of personal information about you from the Child Support Registrar, Services Australia, another party to the review, relevant person or body, where collecting the information is reasonably necessary to carry out the review.
- Some or all of the personal information we collect from you or others may be disclosed to the Child Support Registrar, Services Australia, another party to the review, relevant person or body, for the purpose of the review.
- If another person is a party to your review, we will usually give that person a copy of documents that you give to us that are relevant to the review.
- The information may be used for the purpose of another review involving you, if it is reasonably necessary to do so, or to improve our services.
- The Tribunal may make orders restricting disclosure or use of information about you or others.

Our Privacy Policy explains how you can access information we hold about you and how to make privacy complaints. More information, including our Privacy Policy and how to apply for a non-disclosure order, is available on our website www.art.gov.au or by calling 1800 228 333.